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| Office Use Only Date Received: |
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VILLAGE BOARD MEETING REQUEST FORM

Deadline for submission: 12:00pm (noon) on the 1st Thursday of every month.

Submit to: Village Administrative Office, 400 Cedar St.

Meeting date: 2nd Wednesday of every month. You are encouraged to attend the meeting to discuss your request with the Village Board.

Village Board meeting requests are reviewed by the Village Administrator and may be referred to a Village Committee prior to board review.

Today's Date: _____

Requested by: _____

Address: _____

Phone: _____ Email: _____

Specific reason for request -

Attach any additional supplemental information, as needed.