

Village of Baldwin
Planning Commission
Monthly Meeting Minutes – April 8, 2024

The Village of Baldwin Planning Commission held a monthly meeting on Monday, April 8, 2024, at the Baldwin Municipal Building, 400 Cedar Street. Amy Jurgens called the meeting to order at 6:00pm.

Roll call was taken by Caleb Oosten. Present: Mark Donkersgoed, Amy Jurgens, Caleb Oosten, Deb Hoy and Nate Palmer. Absent: Lance Van Damme, Taylor McCarthy.

Others Present: Village Engineer Erik Henningsgard, Brad Boldt (Village of Baldwin), Glenn Meyer, Sam Burgess (Scooter's Coffee), Steve Steigauf (Scooter's Coffee), Nick Wilson (Wilson Properties Group) and Alex Miller (AEM Construction).

Review/possible action on submission from Wilson Properties Group LLC.

Erik Henningsgard reviewed his memo which covered construction plans for 11th Avenue, review of the completed traffic plan, stormwater management plan and the developer's agreement (21.A-F in the memo).

Oosten motion to approve CSM and proposed improvements, conditioned on finalization and execution of the Developer's Agreement; seconded by Hoy. Motion carried.

Review/possible action on submission from Scooter's Coffee

The submission from Scooter's Coffee was reviewed by the Planning Commission in December 2023 and were found to be complete but the Commission could not approve at that time due to actions that needed to be taken/completed by Wilson Properties Group LLC; namely access to the site. With approval given to the property owner (Wilson Properties Group LLC) with conditions on the finalization and execution of the Developer's Agreement; the Planning Commission felt all parties were moving in the same direction.

Hoy motion to approve site plan as presented; seconded by Palmer. Motion carried.

With no additional business to conduct, the meeting was adjourned at 6:20pm.

Respectfully submitted,
Caleb Oosten