

## **Notice**

### **Village of Baldwin PUBLIC SAFETY/PERSONNEL COMMITTEE MEETING**

January 4, 2024 – 6:00pm  
400 Cedar St., Baldwin

1. Call to order/roll call

#### PERSONNEL

1. Address the Vacant WWTP position.
2. Short and Long-term personnel requirements for operating the WWTP.
3. Review the Job Description of Village Administrator/Clerk/Treasurer position.
4. Address search options associated with the Vacant Village Administrator/Clerk/Treasurer position.
5. Discuss providing Part-time assistance to the Deputy Clerk
6. Consider convening to closed session pursuant to Wisconsin Statutes 19.85(1) (c) – Consideration of employment, promotion, compensation, or performance evaluation data of any village employee who is subject to the jurisdiction or authority of the board.

At the request of the Public Works Director, the board will be discussing a possible wage increase of Trevor Anderson.

7. Reconvene to open session and take any possible action on closed session discussion.
8. Adjourn

***Note:** Village Board Committees have authority to make recommendations and requests to the Village Board for actions. They also serve to provide guidance and support to the Administrator and to the Department Directors.*