

VILLAGE OF BALDWIN
REGULAR BOARD MEETING MINUTES
August 9, 2023 – 6:00pm

The Village of Baldwin Board of Trustees held their regular board meeting on Wednesday, August 9, 2023. President Lance Van Damme called the meeting to order at 6:00pm. The Pledge of Allegiance was recited by all present.

Village Administrator/Clerk-Treasurer Tracy Carlson took roll call. Those present included: President Lance Van Damme, Trustees Matt Knegendorf, Amy Jurgens, Doug Newton, Austin Van Someren and Chad Wernlund. Kristine Forbes was absent.

Others present: Public Works Director Brad Boldt, EMS Chief Tom Boyer, Librarian Rita Magno, Jodi Peterson, Angie Chandler, Mitch Nichols, Danielle Johnson, Robert Zink, Cindy Rineck, Mike Stoffel, Sean Lentz, Jeremiah Wendt and Jason Schulte

CONSENT AGENDA

Van Someren **moved** to approve the consent agenda items. Seconded by Jurgens. Motion carried. Items approved included:

- Checks written #41685-41790; Payroll vouchers #28492-28612; voided check - #41685 and online checks for payroll taxes, HSA contributions, deferred comp/Roth IRA contributions, Payment System Network (PSN) payments and WI Retirement System (WRS) contributions.
- Financial reports (including budget comparisons) for July, 2023.
- Minutes from July 12, 2023 Regular Village Board Meeting
- Municipal court report – July, 2023
- Building inspector report – July, 2023
- Fall clean-up days – Sept. 29 – 30, 2023

REGULAR AGENDA

Public Comments: President Van Damme called for public comments.

Robert Zink expressed concerns about the long-term plans for the Baldwin Police Department and asked if there would be any public comments about the departure of Chief Krueger and the department moving forward. Zink was informed of an upcoming Police Commission meeting.

Police Chief Darren Krueger Retirement: Newton **moved** to acknowledge and accept the retirement of Police Chief Darren Krueger effective Aug. 8, 2023. Seconded by Van Someren. Motion carried. Krueger served the community for 24 years, starting as an officer and subsequently as chief.

Financing various projects: Sean Lentz (Ehlers) presented numerous options to finance the following projects: 2023 Street Project (\$1,146,300); water meter replacement/installation (\$897,000); south water tower repainting/repairs (\$137,082) and north water tower upgrades (\$1,223,350). Lentz discussed using the Clean Water Fund/Safe Drinking Water Fund (WI DNR) as a low interest funding option and/or issuing general obligation debt. No action was taken at this time. This will be discussed with action taken at the Sept. board meeting.

Windmill Day/150th Anniversary of Incorporation: Jodi Peterson, Windmill Days, spoke to the board asking that they begin thinking about what they would like to see in 2024 to celebrate the 150th anniversary of incorporation of the village. The Windmill Days Committee and the Historic Preservation Committee will work together to create celebration events. Peterson requested that additional funds be budgeted to help support celebratory events. No action taken.

Animal control contracts: At the request of the police department, Van Damme **moved** to terminate the contract for animal control with Glenwood City Vet and to enter into a contract with Darrel Hall. Seconded by Jurgens. Motion carried. A 30-day notice is required for termination with Glenwood City Vet. Carlson will issue the notice. The contract with Hall will be effective after the 30-day notice has expired.

Evidence checkbook (Police Department): At the request of the police department, Van Someren **moved** to allow the police department to open a checking account to manage and maintain any monies obtained as evidence. Seconded by Jurgens. Motion carried.

CDBG grant (2024 Street Project/9th Ave) update: Stoffel reported that the application for grant funding for this project was denied a second time. He explained that the grant was applied for in 2022 and was denied and while the scoring matrix changed for 2023, the village did not score high enough for a grant this application period. The biggest loss of points was due to the median household income level being too high. This project will not move forward as planned.

Bid for Energy St. overlay: Van Someren **moved** to approve the only bid received for Energy St. overlay from Monarch Paving in the amount of \$285,512.34. Seconded by Jurgens. Motion carried. This will be paid for by the bond issued for the TID 7 expenditures.

United Fire & Rescue 2024 Assessments: Van Damme **moved** to approve the United Fire & Rescue assessments for 2024 at an increase of 7.6% (+\$9,509.04) for a total of \$134,177.76. Seconded by Knegendorf. Motion carried.

Sewer plant pay requests: Van Someren **moved** to approve pay request #24 - RJ Jurowski - \$135,906.01, SEH - \$57,782.18, Wipfli IT - \$3935.34, Clifton Larson Allen - \$525. Seconded by Chad. Motion carried.

Sewer plant change order request #29: After some discussion with Jeremiah Wendt (SEH) and unwillingness to approve certain portions of the change order request, Van Someren **moved** to approve the following: #31 – Modification to demolition of existing WWTP to maintain electric service to the garage and UV building; extension of final completion date from Aug. 4, 2023 to Dec. 15, 2023 and #42 - add additional lighting in wet well area of Structure 2. Proposal #41 which included remobilization costs due to relocation of fiber option line was denied. Seconded by Newton. Motion carried.

2023 Street project pay request: Van Someren **moved** to approve pay request #2 for Albrightson Excavating - \$179,030.02. Seconded by Knegendorf. Motion carried.

EMS building pay requests: Van Someren **moved** to approve pay request #6 - \$424,745, Wold Architects - \$4,869.35; American Engineering Testing - \$9,628; Kraus Anderson - \$77,968.25. Seconded by Wernlund. Motion carried.

REPORTS -

Village Engineer – Erik Henningsgard (SEH) – Not present. Written report submitted. The sewer plant is 97.7% complete.

Dept. Heads

Public Works – Director Boldt reported that the street work on Curtis, Newton, Elm and 12th Ave (railroad tracks) is being completed. The final lift for 2022 project (12th/13th Ave.) will be done before school starts (Aug. 24).

Police Department – Carlson reported on behalf of the police department. Three Dodge Durango's were ordered per board approval in July. The garage has been cleaned out. The squad room remodel is almost complete. Body cameras have been updated. National Night Out was a huge success (a big Thank You to the sponsors, community and village board). Officer Shawn Kline attended Shop with a Cop with St. Croix County Sheriff's office. There were 248 calls for service in July with 162 case numbers created. There were 4 arrests and 26 citations written.

EMS – Report submitted. There were 163 calls for service and 40 transfers in July, 2023. The steel beams are being installed for the new EMS building.

Library – Librarian Magno reported that they acquired a new (used) printer and there are new benches for the children's area.

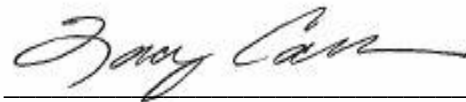
Administrator/Clerk-Treasurer's Report – Administrator Carlson reported on the following:

- David Amondson has filed a lawsuit against the village re: Baldwin Creek. Bakke Norman made a motion to dismiss. The judge gave Amondson 10 days to respond with more details. Bakke Norman will respond to the details and continue to request a motion to dismiss. The next review date is Sept. 5.
- Carlson has been working closely with the police department assisting with budget review, operations and human resource issues.
- Carlson met with two developers who are interested in bringing their businesses to the community.

Being no additional business, the meeting adjourned at 7:34pm.



Lance Van Damme
Village President



Tracy Carlson
Administrator/Clerk-Treasurer