

APPLICATION TO BE PLACED ON PLANNING COMMISSION AGENDA

This application is used when a request is made to be on the Planning Commission Agenda. When this application is filed with the Village Clerk and fees are paid, the party requesting to meet with the Planning Commission will be added to the next meeting agenda. *Meetings are held the 1st Monday of every month as needed.*

Filing fee: \$200 non-refundable fee

Additional Fees: Preliminary Plat \$50.00 + \$5.00 for each lot

Final Plat \$10.00 for each lot

Certified Survey Map \$ 50.00

Due date: Completed application and materials are due by the **15**th of the month

PARTIAL INFORMATION SUBMITTED WILL DELAY REVIEW

CONTACT INFORMATION

Company Name:			
Company Name.			
Address:			
City:	State:	Zip:	
Phone:		Second Phone:	
Email:			

OTHER REQUIREMENTS

- 1). Eleven (11) copies of maps, plans, diagrams, photos etc.
- 2). At least one (1) map NO larger than 11x17
- 3). Electronic copy of maps, plans, diagrams, photos etc. Emailed to: planning@villageofbaldwin.com.
- 4). Attendance at Planning Commission meeting is highly recommended.

ADDITIONAL FEE REQUIREMENTS

- 1). Developer or applicant agrees to reimburse the Village for any costs related to preliminary plat, final plat or project approval by attorney, engineer, or administration. Additional costs will be invoiced to the developer or contact person when received by the Village.
- 2). Impact Fees (if applicable) are due prior to issuing a building permit or at the time of plat approval for new development.

COMPLETION

FF	E DESCRIPTION	FEE	TOTAL DUE	
Filing Fee		\$200.00		
Preliminar	y Plat	\$50.00		
Nu	mber of Lots	\$5.00/ea		
Final Plat				
Nu	mber of Lots	\$10.00/ea		
Certified S	urvey Map	\$50.00		
TOTAL D	UE (at time of application	n) -		
1	I am submitting eleven (11) copies of supp	elemental materials.	
I	am submitting at least or	ne (1) map NO lar	ger than 11x17.	
I	am submitting an electro	onic copy of suppl	emental materials.	
submitted the applicab	nation I have provided in le fees and all necessary and that there may be ad	maps, plans, dia	grams, photos etc. to the	e Village
Owner/agent signature	:		Date:	
	(Required)		Date:	
			Date:	
	Village (400 Cedar S Baldwin, 715-6	nit to: of Baldwin st. P.O. Box 97 WI 54002 84-3426 ageofbaldwin.com	ł	
OFFICE USE ONLY				
Received in clerk's office	Date			
☐ Fee Received	Date			
☐ Map/Plats/Plans Receive	ed Date			
Date of Planning Comm Mo	eeting			