



**VILLAGE BOARD MEETING REQUEST FORM**

The Village Board meets the 2nd Wednesday of every month at 6:00pm. **All requests must be received in the clerk's office by the 1st Wednesday of every month.** Requests may be denied by the village president at his/her discretion.

Today's Date: \_\_\_\_\_

Requested by: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Specific reason for request -

\_\_\_\_\_  
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\_\_\_\_\_

Attach any additional information to clarify the request.

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For Office Use Only:

Application received by clerk on: \_\_\_\_\_

Next scheduled meeting: \_\_\_\_\_